

Dear Parent/Guardian,

Mooroolbark College is looking forward to another great year of teaching and learning and would like to advise you of Mooroolbark College's VCE parent payment arrangements for 2024.

While every effort is made to keep charges as low as possible, the College needs your assistance to continue to provide the excellent educational programs and the successful outcomes for students that have become the hallmark of Mooroolbark College.

School Councils are able to request payments or contributions for educational items and services from parents and guardians for students in Victorian government schools.

For further information on the Department's Parent Payments Policy please see the one-page overview attached.

Financial Support for Families

Mooroolbark College understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund (CSEF)
- Compass Billing – instalment options available
- Welfare assistance – Sarah Coghlan (Student Wellbeing Leader) / Gill Van Der Ende (Chaplain)

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, please contact the Accounts Department on (03) 9727 8100.

Payment Methods

Mooroolbark College offers various payment methods:

- Compass Billing – payment in full or instalment options available
- BPay
- Eftpos (over the phone or in person at Reception, or via credit card slip attached on page 4)
- Cash / Cheque

Yours sincerely,



ANN STRATFORD
Principal



JULIE MEDLIN
College Council President

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.

CURRICULUM CONTRIBUTIONS & OTHER CONTRIBUTIONS

Items and activities that students use/own, or participate in, to access the Curriculum	Amount
VCE Student ID Card	\$5.00
VCE Planner	\$15.00
VCE Classroom consumables, materials & equipment <ul style="list-style-type: none"> Including paint, clay, glazes, canvas, cardboard, tape, collage materials, chemicals, workbooks, fabric, PE equipment, photocopying of worksheets and learning materials, white/coloured paper, cardboard, markers, notebooks, sticky notes, laminating pouches, paperclips etc 	\$340.00
VCE Whole school events: <ul style="list-style-type: none"> Athletics carnival - entry and transport (\$10.00) Swimming carnival – entry and transport (\$10.00) Cross Country – transport (\$5.00) 	\$25.00
Other Contributions - for non-curriculum items and activities	Amount
School Sports Victoria membership	\$10.00
Student wellbeing programs	\$30.00
First aid equipment and service A contribution to assist in the operation of the Colleges sickbay which is staffed by a fully qualified first aid attendant so that immediate attention to illness or injury is available to students at all times.	\$20.00
Locker levy – (maintenance and replacement)	\$5.00
Total Amount – Curriculum Contributions and Other Contributions	\$450.00

TAX DEDUCTIBLE CONTRIBUTIONS

Tax Deducible Contributions	
Building fund. A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure.	\$50.00
Library fund. A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource.	\$25.00
Total Amount – Tax Deductible Contributions	\$75.00



Please refer to the Mooroolbark College website for a copy of the VCE 2024 Booklists provided by Lilydale Books. The items listed are recommended for purchase, for your child to individually own and use.

EXTRA-CURRICULAR ITEMS AND ACTIVITIES

Mooroolbark College offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

Extra-Curricular Items and Activities	Amount
Instrumental Music Lessons (group) (to be invoiced in 2024)	\$250.00 <i>per semester</i>
Instrumental Music Lessons (individual) (to be invoiced in 2024)	\$400.00 <i>per semester</i>
Instrumental Music Instrument Hire (to be invoiced in 2024)	\$125.00 <i>per semester</i>
Interschool Sport (per sport on a sign up basis)	\$20.00
College Magazine "Beekon 2024"	\$20.00
Sydney Tour (Year 11) - December 2024	\$1,600.00 <i>(approx.)</i>
Debutante Ball (Year 11)	\$400.00 (Debs) \$450.00 (partners)
Start Up Days (Year 12)	\$80.00 (approx.)
Dress Up Days (Year 12)	\$20.00
Other excursions may be scheduled throughout the year	TBC

PAYMENT OVER THE PHONE / IN PERSON

Parents/Guardians are welcome to make payment of any College Levies in person at Reception, or over the phone by contacting the Accounts Department on (03) 9727 8100

Complete the below form, and return to the College for processing

✂-----

VCE 2024 College Levy Credit Card Payment

Student's Name:

Cardholder's Name:

Type of Card Mastercard Visa

Credit Card No

Expiry Date: / Signature:..... Date:.....



\$525.00

4

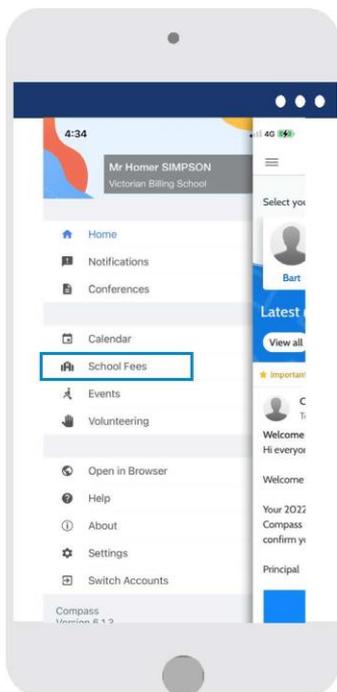
A Parent's Guide to Billing

A step by step guide to take you through paying your school contributions through the Compass App or Browser.



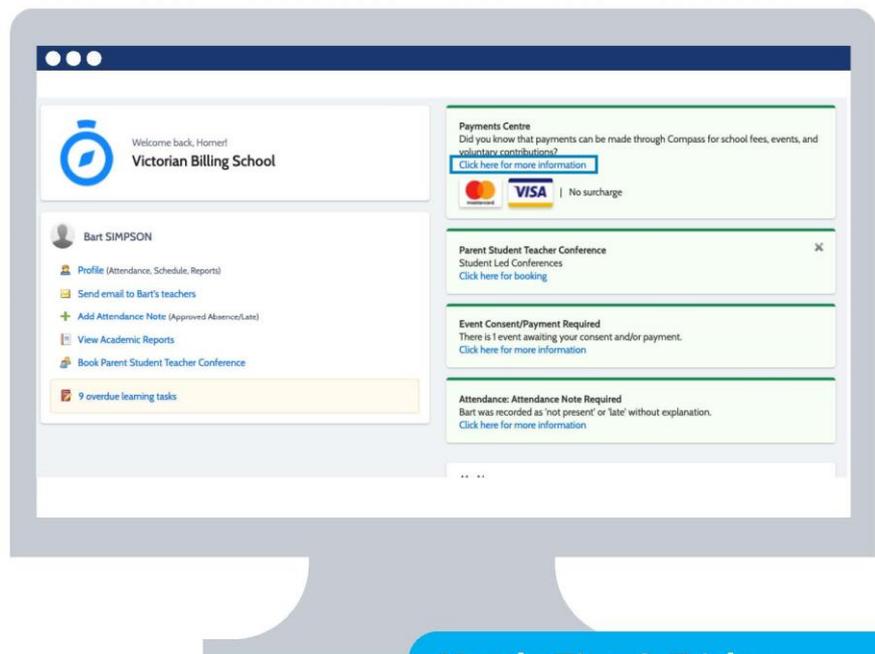
Compass App

- ✓ Select "Contributions" from the 3 Bars / Side Menu



Web Browser

- ✓ Click on the "Payment Centre" Banner on your Home Page and select "2024 School Contributions"



Goodbye cash handling!

The Compass Payments Centre allows you to pay anytime, anywhere - reducing foot traffic and contact in the school office.



Handy Tips & Tricks

- ✓ You can access your payment history via Cog icon > My Payments.
- ✓ All transactions will send a receipt to your email.
- ✓ Access your Events & School contributions all in the one place.
- ✓ Chip away at your fees, whenever suits you.
- ✓ Choose from a number of instalment options

A Parent's Guide to Billing

Complete your Contributions

Each contribution/payment will detail whether this is a standard or donation fee, and can be adjusted, to chip away at each amount.

You'll always be able to access Payments Centre, so you can come in and pay again at any time, anywhere.



School Fees
Hazel SIMPSON & Marge SIMPSON

2024 School Payments

Dear Parents and Carers,

High School is proud to offer a range of exemplary curricular and co-curricular programs to students across the school. While the Victorian Government supplies most of the school's funding, this is not sufficient to meet all the costs of the school's programs. All schools are dependent on locally raised funds to supplement government funding for curriculum programs, school services and resources. Locally raised funds in the form of parent contributions are essential for the operation of the school's extended learning program, specialist staff and the provision of additional equipment.

Parent Payment Policy

The Department of Education and Training (DET) Parent Payment Policy provides advice on the different types of payments that schools may request from parents and outlines the procedures and protocols to which schools must adhere. The High School Council is responsible for developing and approving a school-level parent payment arrangement that is compliant with the Department's policy. The DET policy is available here: <https://www2.education.vic.gov.au/gal/parent-payment/policy> or a hard copy is available on request from the general office.

Financial help arrangements

High School offers a range of supports to families who are experiencing financial hardship and are unable to make the parent payment. The DET also provides a range of supports to families that will complement the school supports. The school-based arrangements could include establishing payment instalment plans and providing access to school resources. The financial arrangements include access to a range of government-funded support programs including the State School's Relief Fund, the Camps, Sports and Excursions Fund (CSEF) as well as a range of student scholarships. Families should contact the school via or 9092 7500 to enquire about these supports.

The High School Council wishes to ensure that increases in parent payment contributions are minimised. However, it cannot be too strongly stressed that the ability of many of our innovative programs is dependent on your support via the payment of the voluntary parent contribution. Payment of the parent contribution is performed at the time of course confirmation and payment of the school fees.

Course Confirmation

We ask parents and carers to confirm enrolment through the course confirmation process by Monday 16 November 2022 via this online portal. The Principal and the Business Manager are available if you wish to discuss any matters concerning payment. The High School Council relies upon and thanks you for your continued support.

Yours sincerely,
Principal

Basketball Academy Bart SIMPSON	\$ 900	\$900.00
Curriculum Costs Bart SIMPSON	\$ 500	\$500.00
Library Donation Bart SIMPSON <small>(Contribution / Donation)</small>	\$ 0	\$200.00
Building Donation Bart SIMPSON <small>(Contribution / Donation)</small>	\$ 0	\$100.00
Food Technology Bart SIMPSON <small>(Contribution / Donation)</small>	\$ 0	\$80.00

2024 School Payments

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Curriculum Costs	Amount (AUD)	500
Library Donation Donation	Amount (AUD)	200
Building Donation Donation	Amount (AUD)	100
Food Technology Donation	Amount (AUD)	80
Building Fund Donation	Amount (AUD)	190

Next

Choose your Payment Method & process payment

Once you're happy with the amount chosen, you can choose to pay in full or via instalments.

You'll see the instalment options set up by the school - with the relevant dates and charges. This will direct debit your card on those given dates.

Payment Method

New credit card

Card number: [REDACTED]

Full name: [REDACTED]

MM / YY: [REDACTED] CVC: [REDACTED]

Save this card

Payment

Total of all charges (inclusive of discounts)	\$2,100.00
Less amount already paid	-\$700.00
Balance	\$1,400.00
Amount to pay	\$320.00

Pay in full now
 Pay in instalments

Four Payments

Your card will be billed on these dates

Due on 15 November 2021	\$80.00
Due on 15 December 2021	\$80.00
Due on 15 January 2022	\$80.00
Due on 15 February 2022	\$80.00

Process

We use CompassPay.com as our payment processing gateway. In clicking the relevant "Confirm and Pay" button to the right, you agree for your credit card to be charged by CompassPay.com on behalf of your school. You understand that the amount charged will be the "Total Due" or amount indicated to the right. Refunds for cancelled online orders will be made to your Compass Balance regardless of original method of payment. This payment and use of this website is in alignment with the Compass School Manager terms and conditions of use available at <http://compass.edu.au/policy/>.

Confirm and Pay

Payment

Total of all charges	\$1,000.00
Less amount already paid	-\$500.00
Balance	\$500.00
Amount due	\$1,070.00

Pay in instalments

Four Payments

Your card will be billed on these dates

Mon, 15 Nov 2021	\$267.50
Wed, 15 Dec 2021	\$267.50
Sat, 15 Jan 2022	\$267.50
Tue, 15 Feb 2022	\$267.50

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Process

