

Dear Parent/Guardian,

Mooroolbark College is looking forward to another great year of teaching and learning and would like to advise you of Mooroolbark College's Year 7 parent payment arrangements for 2024.

While every effort is made to keep charges as low as possible, the College needs your assistance to continue to provide the excellent educational programs and the successful outcomes for students that have become the hallmark of Mooroolbark College.

School Councils are able to request payments or contributions for educational items and services from parents and guardians for students in Victorian government schools.

For further information on the Department's Parent Payments Policy please see the one-page overview attached.

### **Financial Support for Families**

*Mooroolbark College* understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund (CSEF)
- Compass Billing – instalment options available
- Welfare assistance – Sarah Coghlan (Student Wellbeing Leader) / Gill Van Der Ende (Chaplain)

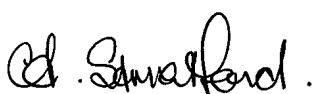
For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, please contact the Accounts Department on (03) 9727 8100.

### **Payment Methods**

Mooroolbark College offers various payment methods:

- Compass Billing – payment in full or instalment options available
- BPay
- Eftpos (over the phone or in person at Reception, or via credit card slip attached on page 4)
- Cash / Cheque

Yours sincerely,



**ANN STRATFORD**  
Principal



**JULIE MEDLIN**  
College Council President

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.

## CURRICULUM CONTRIBUTIONS & OTHER CONTRIBUTIONS

Items and activities that students use/own, or participate in, to access the Curriculum	Amount
<i>Year 7 Student ID Card</i>	\$5.00
<i>Year 7 Planner</i>	\$15.00
<i>Year 7 Combination Lock</i>	\$20.00
<i>Year 7 classroom consumables, materials &amp; equipment</i> <ul style="list-style-type: none"> <li><i>Including paint, clay, glazes, canvas, cardboard, tape, collage materials, chemicals, workbooks, fabric, PE equipment, photocopying of worksheets and learning materials, white/coloured paper, cardboard, markers, notebooks, sticky notes, laminating pouches, paperclips etc</i></li> </ul>	\$220.00
<i>Year 7 "Ready to Learn" folders</i>	\$30.00
<i>Year 7 Whole school events:</i> <ul style="list-style-type: none"> <li><i>Athletics carnival - entry and transport (\$10.00)</i></li> <li><i>Swimming carnival – entry and transport (\$10.00)</i></li> <li><i>Cross Country – transport (\$5.00)</i></li> </ul>	\$25.00
Other Contributions - for non-curriculum items and activities	Amount
<i>School Sports Victoria membership</i>	\$10.00
<i>Student wellbeing programs</i>	\$30.00
<i>First aid equipment and service</i> <i>A contribution to assist in the operation of the Colleges sickbay which is staffed by a fully qualified first aid attendant so that immediate attention to illness or injury is available to students at all times.</i>	\$20.00
<i>Locker levy – (maintenance and replacement)</i>	\$5.00
<b>Total Amount – Curriculum Contributions and Other Contributions</b>	<b>\$380.00</b>

## TAX DEDUCTIBLE CONTRIBUTIONS

Tax Deducible Contributions	
<b>Building fund.</b> <i>A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure.</i>	\$50.00
<b>Library fund.</b> <i>A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource.</i>	\$25.00
<b>Total Amount – Tax Deducible Contributions</b>	<b>\$75.00</b>

## EXTRA-CURRICULAR ITEMS AND ACTIVITIES

Mooroolbark College offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

Extra-Curricular Items and Activities	Amount
<i>Instrumental Music Lessons (group) (to be invoiced in 2024)</i>	<i>\$250.00 per semester</i>
<i>Instrumental Music Lessons (individual) (to be invoiced in 2024)</i>	<i>\$400.00 per semester</i>
<i>Instrumental Music Instrument Hire (to be invoiced in 2024)</i>	<i>\$125.00 per semester</i>
<i>Year 7 Forest Edge Camp (to be invoiced in 2024)</i>	<i>\$350.00</i>
<i>Interschool Sport (per sport on a sign up basis)</i>	<i>\$20.00</i>
<i>College Magazine "Beekon 2024"</i>	<i>\$20.00</i>
<i>Other excursions may be scheduled throughout the year</i>	<i>TBC</i>



Please refer to the Mooroolbark College website for a copy of the Year 7 2024 Booklist provided by Lilydale Books. The items listed are recommended for purchase, for your child to individually own and use.

## PAYMENT OVER THE PHONE / IN PERSON

Parents/Guardians are welcome to make payment of any College Levies in person at Reception, or over the phone by contacting the Accounts Department on (03) 9727 8100.

Complete the below form, and return to the College for processing

**Year 7 2024 College Levy Credit Card Payment**


Student's Name:

Cardholder's Name: .....

Type of Card      Mastercard       Visa

Credit Card No                       

Expiry Date: ..... / .....      Signature:.....      Date:.....



\$455.00

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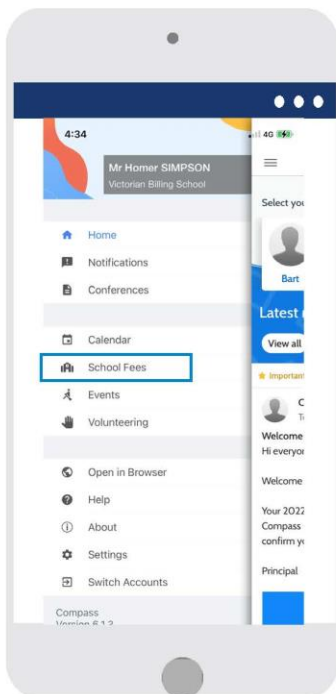
# A Parent's Guide to Billing

A step by step guide to take you through paying your school contributions through the Compass App or Browser.



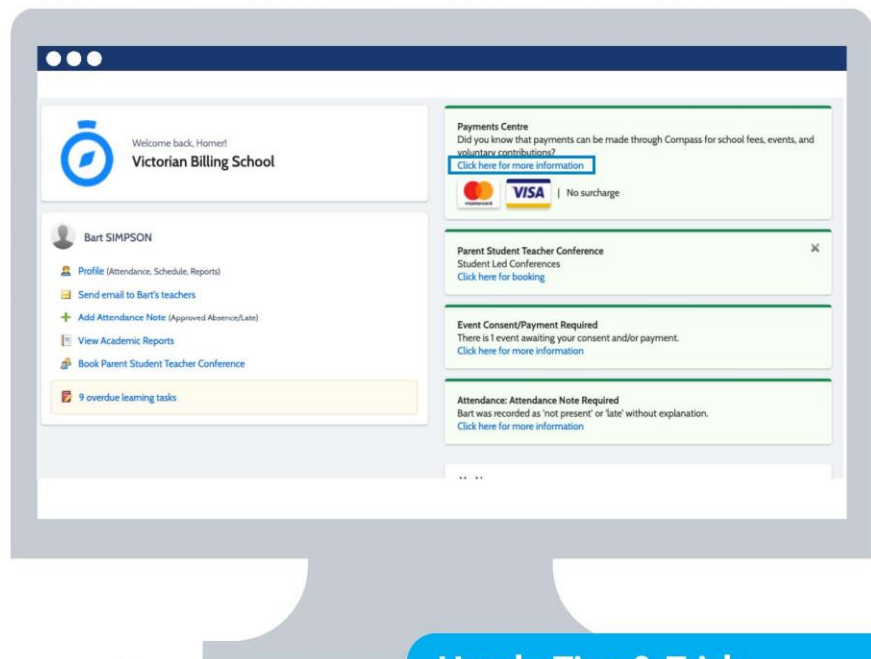
## Compass App

- ✓ Select “Contributions” from the 3 Bars / Side Menu



## Web Browser

- ✓ Click on the “Payment Centre” Banner on your Home Page and select “2024 School Contributions”



### Goodbye cash handling!

The Compass Payments Centre allows you to pay anytime, anywhere - reducing foot traffic and contact in the school office.



### Handy Tips & Tricks

- ✓ You can access your payment history via Cog icon > My Payments.
- ✓ All transactions will send a receipt to your email.
- ✓ Access your Events & School contributions all in the one place.
- ✓ Chip away at your fees, whenever suits you.
- ✓ Choose from a number of instalment options

